# AHMED SALEEM

## ACCOUNTS MANAGER | WEB & APP DEVELOPER

*Finance expertise + modern technical skills, using AI tools to work efficiently and accurately.*




**Karachi, Pakistan**
+92-333-3093878

**asaleem89@gmail.com**
nextgenzcoder.vercel.app

**Open to Remote**
15+ Years in Accounts & Finance


## EDUCATION

- **B.Com, Commerce** — University of Karachi | 2025
- **I.Com, Commerce** — Board of Intermediate Education, Karachi | 2007
- **Matriculation** — Board of Secondary Education, Karachi | 2005

## ADDITIONAL COURSES & PROFESSIONAL LEARNING

- **Web & App Development** — Saylani Mass IT Training Program | 2026
- **Power BI** — Course completed; Data Analytics learning. | 2026
- **Python for Finance** — Course completed; applied learning for Data Analytics. | 2026
- **Agentic AI** — Currently learning.

## SKILLS & TECHNOLOGY

**Accounting & Finance**
Accounting cycle, voucher entry, general ledger, bank reconciliation, trial balance, P&L, balance sheet, fee management, auditing

**Microsoft Office & Tools**
Excel, Word, Outlook, Access, accounting software

**Web & App Development**
HTML, CSS, JavaScript, React, Node.js, Express, Supabase, Git, SQL Server, responsive design

**Data Analytics**
Power BI, Python for Finance

**AI & Productivity**
ChatGPT, Claude, Gemini; AI-assisted coding, report drafting, Excel formulas, data analysis, automation

**Earlier Technical Tools**
Visual Basic 6.0, Visual Studio 2005, computer and network maintenance

## PROFESSIONAL SUMMARY


Accounts professional with 15+ years of experience across import/export trade, education, healthcare and textile manufacturing. Experienced in managing the complete accounting cycle, from voucher entry and ledgers through trial balance, financial statements and balance sheet preparation using accounting software and Microsoft Office. Also works as a freelance Web & App Developer, building responsive websites and full-stack applications with React, Node.js, Express and Supabase. Combines finance and business operations knowledge with modern development skills and AI-assisted workflows.


## PROFESSIONAL EXPERIENCE

### Accounts Manager
**Feb 2015 – Present**
***Zubaida Enterprises (Import & Export)*** | *Karachi, Pakistan*

- Oversee the business's overall accounts and day-to-day financial matters.
- Manage the full accounting cycle, including voucher entries, cash and bank books, general ledger, trial balance, profit & loss, and balance sheet.
- Maintain accounting records in accounting software and prepare reports and working sheets in Microsoft Excel.
- Track import/export transactions, payables, receivables, and month-end closing.

### Accountant (Part-Time)
**Apr 2019 – Present**
***Kutiyana Memon Model Academy*** | *Karachi, Pakistan*

- Handle student fee collection and maintain complete fee records.
- Prepare books of accounts in accounting software, from fee entries and expenses through to balance sheet preparation.

### Web & App Developer (Freelance)
**Present**
***NextGenzCoder*** | *Karachi, Pakistan (Remote)*

- Build responsive websites and full-stack web applications, including dashboards and business portals.
- Develop frontend interfaces with React and backend services using Node.js, Express, and Supabase; deploy projects on Netlify and Vercel.
- Use AI-assisted development tools to plan, write, test, and debug code.

### Assistant Administrator
**Jun 2010 – Aug 2014**
***Nida Textile Mills (T) Ltd.*** | *Dar es Salaam, Tanzania*

- Supported day-to-day mill administration and maintained computers and the office network.
- Developed internal desktop applications in Visual Studio 2005, including Payroll Management, Store System, Sales Invoicing, Folding, and Passport & Visa Expiry Tracker.

### Assistant Auditor
**Sep 2008 – Oct 2009**
***Dr. Ziauddin University Hospital*** | *Karachi, Pakistan*

- Assisted with internal audits of hospital accounts, vouchers, and supporting documents.

### Audit Trainee
**Nov 2007 – Aug 2008**
***R.G. Dossa Associates (Chartered Accountants)*** | *Karachi, Pakistan*

- Participated in client account audits, vouching, and verification of financial records.

## VOLUNTEERING

### Volunteer
**Aug 2007 – Oct 2007**
***Aga Khan University Hospital***